

FINANCE COMMITTEE MEETING
MINUTES
June 12, 2018

Members Present: Clyde Bunch, Linda Fulgenzi, Craig Hall, Lisa Hills, David Mendenhall, George Preckwinkle, Rose Ruzic, Cathy Scaife, Todd Smith, Greg Stumpf, Lori Williams

Members Absent: Annette Fulgenzi, John O'Neill

Others Present: Molly Berns, Tom Cavanagh, Mike Cowles, Brian Davis, Sharmin Doering, Kate Downing, Tim Eggleston, Andy Goleman, Don Gray, Brad Hammond, Brian McFadden, Paul Palazzolo, Wayne Rovey, Charlie Stratton, Terry Viar, Denise McCrady (Secretary)

Chairman George Preckwinkle called the meeting to order at 5:00 p.m.

Preckwinkle requested a motion to approve the minutes of the May 22, 2018 meeting of the Finance Committee. A motion to approve the minutes was made by Smith and seconded by Hills. Motion carried (11-0).

Tim Eggleston, Comptroller, addressed the Committee requesting approval to hire Jacqueline Kluckman as a replacement Records Clerk at an annual salary of \$26,558 effective June 13, 2018. A motion to approve the request was made by Williams and seconded by L. Fulgenzi. Motion carried (11-0).

Don Gray, County Clerk, addressed the Committee requesting approval of a salary adjustment for Toni McCrary, Deputy Clerk, with an increase in annual salary from \$30,420 to \$30,821/31 effective June 12, 2018. This adjustment would equalize the employee's salary with another in the office who completes the same duties. A motion to approve the request was made by Ruzic and seconded by L. Fulgenzi. Motion carried (11-0).

Paul Palazzolo, Circuit Clerk, addressed the Committee requesting approval to hire a replacement Criminal Misdemeanor Clerk at an annual salary of \$27,385.19 effective July 9, 2018, a replacement Assistant Manager at an annual salary of \$30,000 effective June 18, 2018, and a replacement Part-time employee at a rate of \$11.43 an hour effective July 2, 2018. A motion to approve all three requests was made by Bunch and seconded by Stumpf. Motion carried (10-0) with Smith voting present.

Wayne Rovey, Information Systems, addressed the Committee requesting approval of a resolution to update the Sangamon County Sheriff's Office Investigations Division recording system with a high definition recording system by iRecord. The cost to implement the new system totals \$24,675. A motion to approve the request was made by Williams and seconded by Scaife. Motion carried (11-0).

Charlie Stratton, Human Resources, on behalf of the Land of Lincoln Workforce Alliance, addressed the Committee requesting approval of a resolution to issue a contract to Fishes and Loaves Outreach to provide programming for out of school youth in the amount of \$184,200. The contract amount may be modified for programming modifications or funding availability. Stratton also requested approval of a salary adjustment for Michelle Griebler, Program Compliance Specialist with an increase in annual salary from \$57,360.11 to \$62,684.78 and increase in annual salary for Carmen Flynn, Program Assistant, with an increase in annual salary from \$32,226 to \$37,327.50 due to additional duties being assigned and with both being effective April 2, 2018. A motion to approve all three requests was made by Hills and seconded by L. Fulgenzi. Motion carried (11-0).

Sharmin Doering, Community Resources, addressed the Committee requesting approval to apply for the King's Daughters Fund Utility Assistance Grant with anticipated grant revenue of \$12,000. This utility assistance will provide \$200 to 60 seniors who are slightly over income to qualify for LIHEAP. A motion to approve the request was made by Bunch and seconded by Stumpf. Motion carried (11-0).

Doering requested approval to apply for an Ameren Internship Grant with anticipated revenue of \$9,759. This funding will be used to cover wages and benefits for an intern. A motion to approve the request was made by Hills and seconded by Ruzic. Motion carried (11-0).

Doering requested approval of a Memorandum of Understanding with Ameren Illinois Company and Sangamon County Department of Community Resources for a Summer Internship Program. A motion to approve the request was made by Halls and seconded by Mendenhall. Motion carried (11-0).

Doering requested approval to hire Edward Horton as the Summer Weatherization Intern at a rate of \$12 an hour (not to exceed \$5,220) effective June 13, 2018. This request was not presented to the oversight committee. A motion to approve the request was made by Bunch and seconded by Hall. Motion carried (11-0).

Doering requested approval of a resolution to establish a weatherization program in partnership with Ameren Illinois thru December 31, 2018. Approximately \$162,119 in funds will be received from Ameren to provide weatherization measures to Ameren homes. A motion to approve the request was made by Scaife and seconded by Williams. Motion carried (11-0).

Doering requested approval of a resolution to host a Poverty Institute on June 13 & 14 at a cost of \$27,276 to be paid from the Community Services Block Grant (\$17,276) and the PNC Foundation (\$10,000). Costs include \$22,800 for tuition fees, \$570 rental fee of Erin's Pavilion, and \$3,906.65 to Nelson's Catering for breakfasts and lunches. The Poverty Institute will provide poverty navigator training and certification to 80 community partners from 34 community organizations. This request was not presented to the oversight committee for approval. A motion to approve the request was made by Bunch and seconded by Ruzic. Motion carried (11-0).

Doering requested approval of a travel request to send Lenny Hamende, WX Assessor/Final Inspector, to the Weatherization Course 102 held in Champaign, IL on June 11-15. This request was not presented to the oversight committee for approval. A motion to approve the request was made by Scaife and seconded by Ruzic. Motion carried (11-0).

Doering requested approval of a travel request to Edward Horton, Ameren Intern, to the Ameren Intern Orientation and Training held in Champaign, IL on June 18-19. This request was not presented to the oversight committee for approval. A motion to approve the request was made by Mendenhall and seconded by L. Fulgenzi. Motion carried (11-0).

Kate Downing, SMART, addressed the Committee requesting approval of a resolution authorizing application for a Public Transportation Consolidated Vehicle Procurement (CVP) Grant. A motion to approve the request was made by Williams and seconded by Hills. Motion carried (11-0).

Downing requested approval to transfer Gary Lane from Assistant Director to Lead Driver with no change in annual salary, transfer Mike Bruns from Lead Driver to Scheduler/Dispatcher with an increase in annual salary from \$24,812.90 to \$33,800, adjust the annual salaries for drivers Brian Huber from \$21,682.75 to \$32,760, Donald Farmer from \$21,682.75 to \$32,760, adjust the salary of Deanne Becker, Scheduler/Dispatcher from \$23,734.05 to \$33,800 and to hire four Drivers at an annual salary of \$20,800. Salaries and benefits are required to be comparable to those paid by Sangamon Mass Transit District (SMTD) to their Access drivers. All salary adjustments and new hires will be effective July 1, 2018. A motion to approve all requests was made by Williams and seconded by Hills. Motion carried (11-0).

Brian Davis, Highways, addressed the Committee requesting approval to hire a replacement Mechanic Support at an annual salary of \$31,975.02, to adjust the annual salary for David Johnson, Asst. Co. Engineer for Construction & Operations with an increase in annual salary from \$86,919.39 to \$90,830.76 effective June 18, 2018, and to hire two replacement Highway Maintainers at an annual salary of \$31,975.02. A motion to approve all four requests was made by Hall and seconded by Mendenhall. Motion carried (11-0).

Molly Berns, Regional Planning, addressed the Committee requesting approval on an Intergovernmental Agreement between Sangamon County and the Village of Mechanicsburg regarding designation of landmarks and preservation districts. A motion to approve the request was made by Smith and seconded by Mendenhall. Motion carried (11-0).

Berns requested approval of a travel request for Jason Sass, Associate Planner, to attend the factory acceptance testing of SMTD's Intelligent Transportation System held in Woodbury, NY on July 17-20. A motion to approve the request was made by Hills and seconded by Ruzic. Motion carried (11-0).

Brian McFadden, County Administrator, reported to the Committee that the five Chief Executive Officers of Workforce Development Board have hired Sarah Graham as Executive Director of the Land of Lincoln Workforce Alliance (LLWA) with an annual salary of \$75,000 effective June 18, 2018.

There was no old business or public comment.

Preckwinkle requested a motion to approve the requisitions. A motion to approve the requisitions was made Mendenhall and seconded by Bunch. Motion carried (11-0).

A motion to adjourn was made by Smith and seconded by Bunch. Motion carried (11-0). Meeting adjourned.

APPROVED